

## How to add documents and html pages to the Congas ([www.cost287.org](http://www.cost287.org)) WebSite

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The Congas website has two access ways:

- 1) A public one [www.cost287.org](http://www.cost287.org) which does not allow modification of content;
- 2) A second one which allows to modify the content of the website.

To enter the second access way, first of all, you need to request a username and a password by sending an email to the Transversal Working Group 2 at twg2@lists.cost287.org

Once you have received the login

go to:

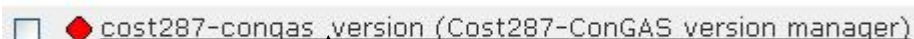
<http://www.cost287.org:9673/org/cost287-congas/www/manage>

and enter the username and password given to you by the Transversal Working Group 2.

Now you can see all the files and folders that contain the Congas website content.

The Congas website has a versioning system. With this system you can make a change in the website and view it before it will go live in the official website at [www.cost287.org](http://www.cost287.org).

To access the versioning system click on:



[cost287-congas\\_version \(Cost287-ConGAS version manager\)](#)

then click on the "start working" button



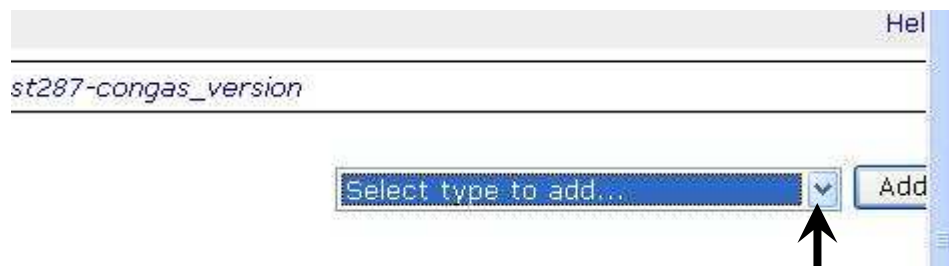
then click on "www" to go back to the main folder

◆ Version at [/org/cost287-congas/www/cost287-congas\\_version](/org/cost287-congas/www/cost287-congas_version)

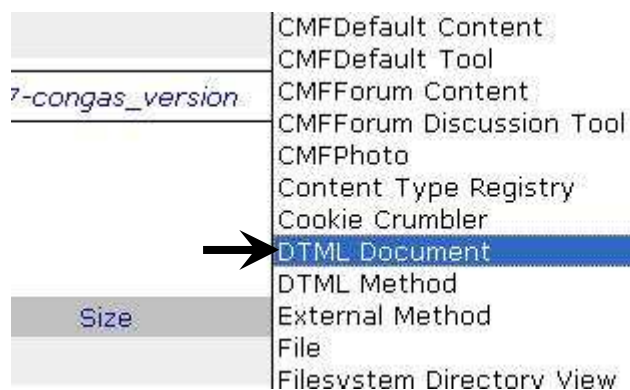
notice the message that is appeared near the top of the page. It says that you are working in the versioning system



You can add many different documents in the website. To select one go to:  
"select type to add"



if you want to add an html page similar to the pages already present in the website, select "DTML Document"



and click on the "add" button on the right of the drop down list.

## Add DTML Document

A DTML Document is used to hold text content. It can document can contain DTML scripting tags. A DTML D does not call methods on its container object.

You may create a new DTML Document using the form your local computer by clicking the *Browse* button.

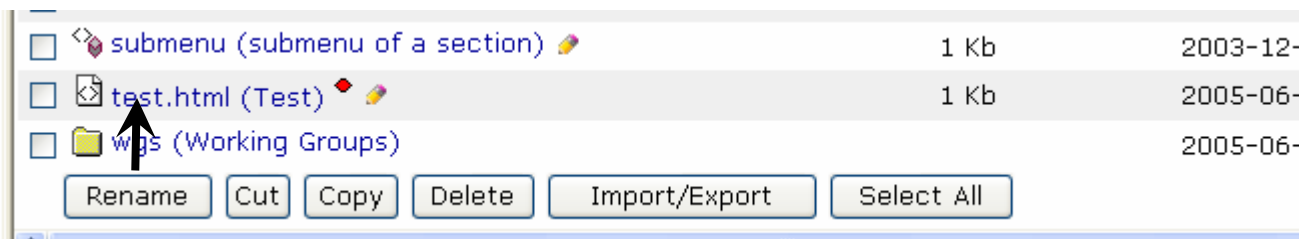
<b>Id</b>	<input type="text" value="test.html"/>
<b>Title</b>	<input type="text" value="Test"/>
<b>File</b>	<input type="text"/> <input type="button" value="Browse..."/>
	<input type="button" value="Add"/> <input type="button" value="Add and Edit"/>

You will need to give an "id" to the file which corresponds to the name you want to give to that file.

As you can see in the figure above the id is: 'test.html' (it is important to write the extension of the file).

Finally you will need to give a "title" to the file.

Then click on the 'add' button. You will see that a 'test.html' file has been added among the files contained in the website. Notice that at the top right corner, where the file name is, there is a little red diamond indicating that you are in the versioning system.



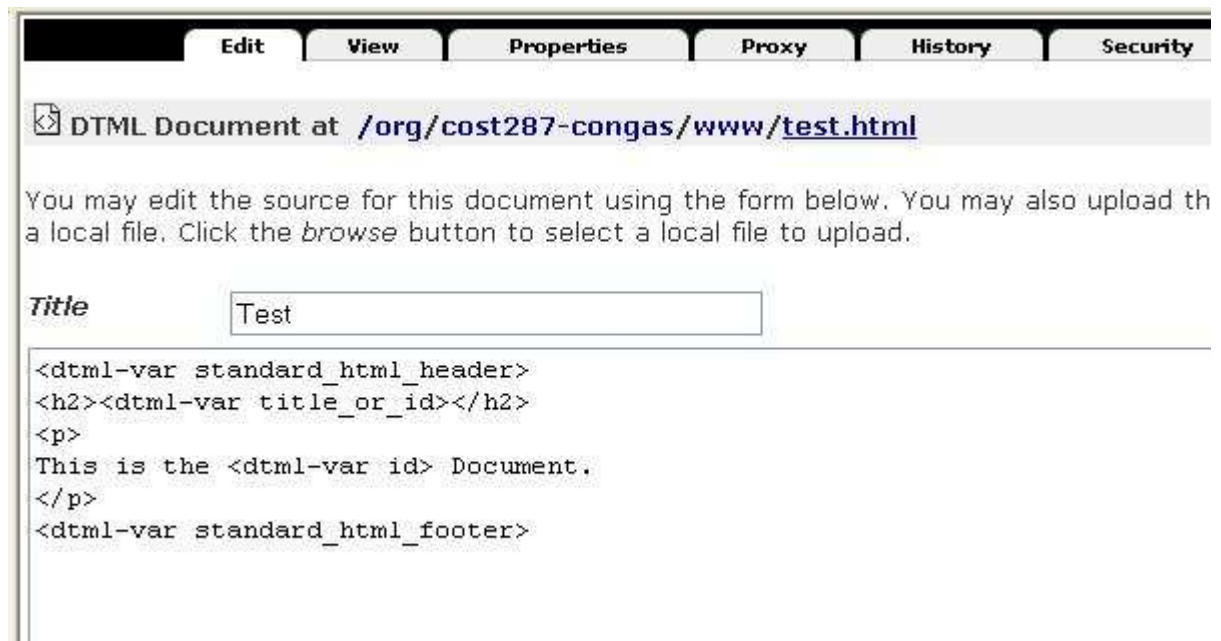
And at the top of the page the system reminds you that "you are currently working in version.."



If you need to add a different type of document, for instance a .pdf to which you link from your web page, then you need to follow the same procedure but instead of adding a 'Dtml document' you will

need to add a 'File'. Remember in the id to write the right file name and extension.

Going back to the test.html example, if you click on the file that you have just created (test.html), you will see the following code.



To write a Congas html page which follows the style of the rest of the website, you need to modify the content of the test.html page. In particular you need to add the Congas header and footer by writing.

```
<dtml-var congas_html_header>
<div class="mainContent">
test...add content here
</div>
<dtml-var congas_html_footer>
```



DTML Document at /org/cost287-congas/www/test.html

Content changed. (2005-06-23 16:42)

You may edit the source for this document using the form below. You may also upload a local file. Click the *browse* button to select a local file to upload.

**Title**

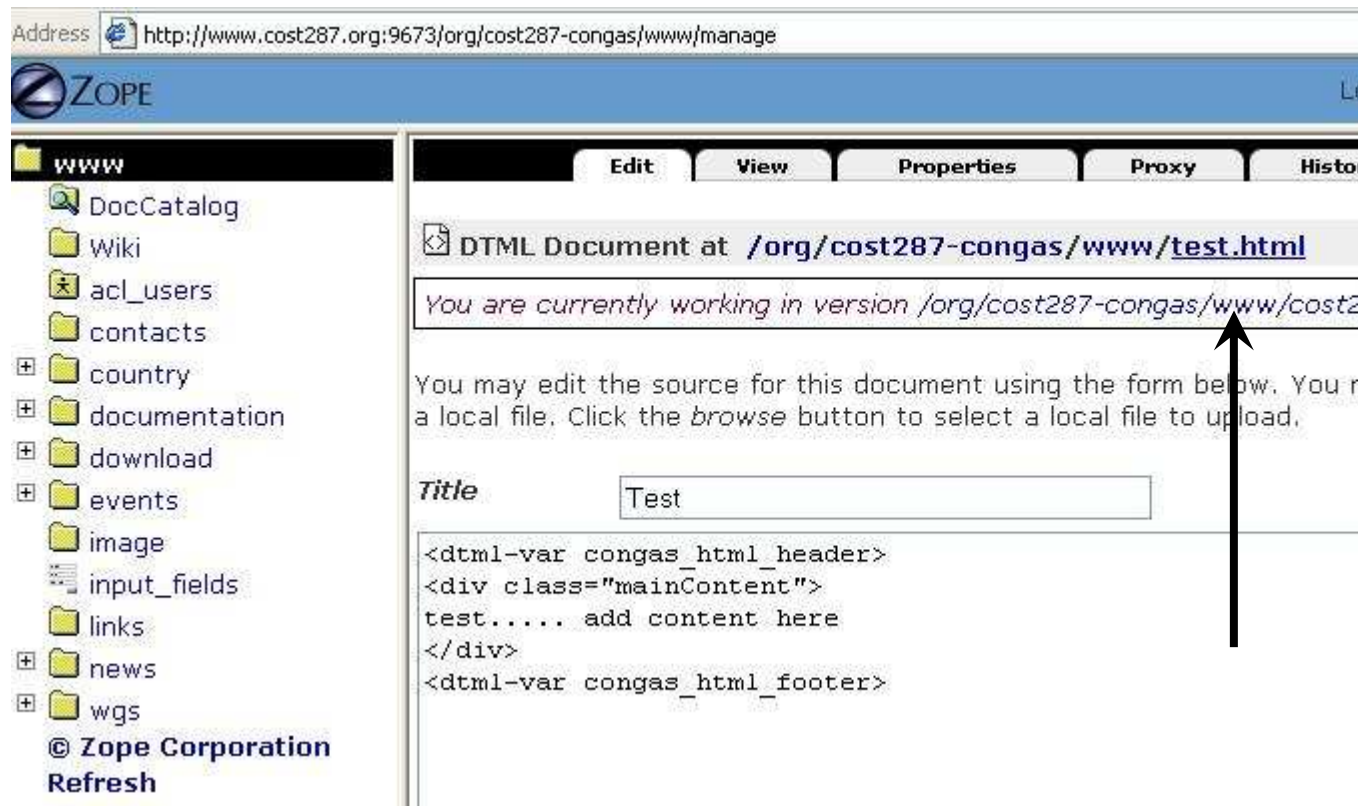
```
<dtml-var congas_html_header>
<div class="mainContent">
test..... add content here
</div>
<dtml-var congas_html_footer>
```

If you click on view you will see the following

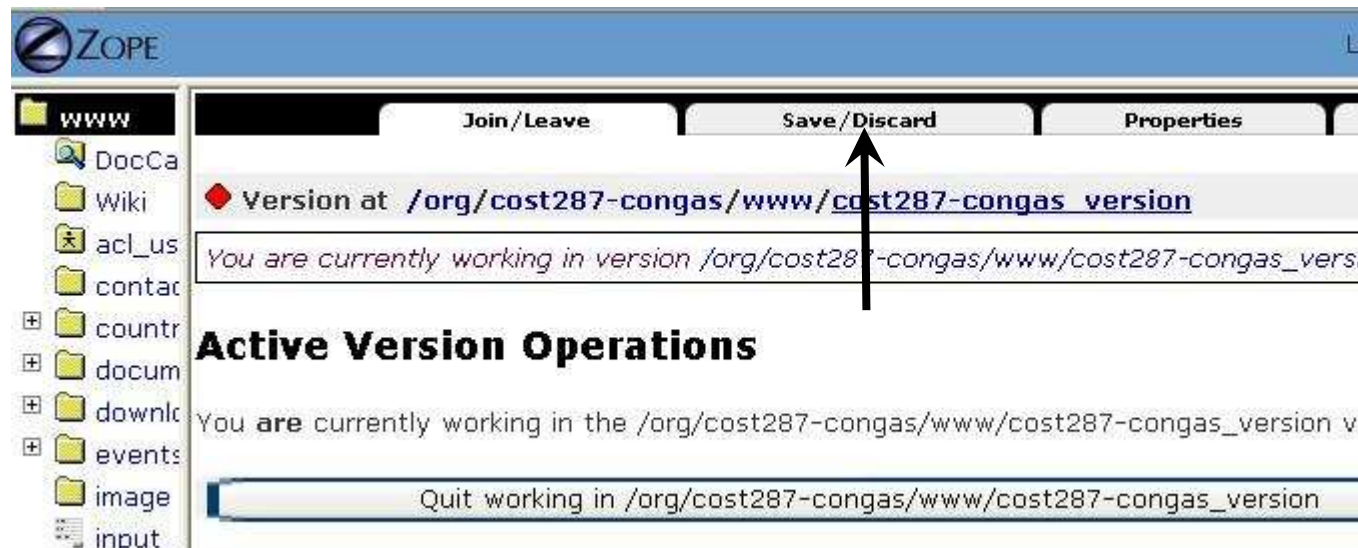


If you want to change the content click on 'back' button of the browser to get to previous page.

If you want to publish this page on the web click on:



click on save/discard



and click on the 'save' button.



finally check at this address that the page works on line.

<http://www.cost287.org/test.html>

## Paragraphs and unity of style

Many pages in the Congas web site use a particular style to separate paragraphs. For instance in <http://www.cost287.org/documentation/documentation.html> the paragraphs "Documents", "Reports and Minutes" and "Papers" are divided by blue lines in which the title of the paragraph is printed and then the content of the paragraph follows.

If you wish your page to follow the same style (this is recommended to maintain unity in the look of the website) you can find a template on how to do this at

<http://www.cost287.org/template.html>

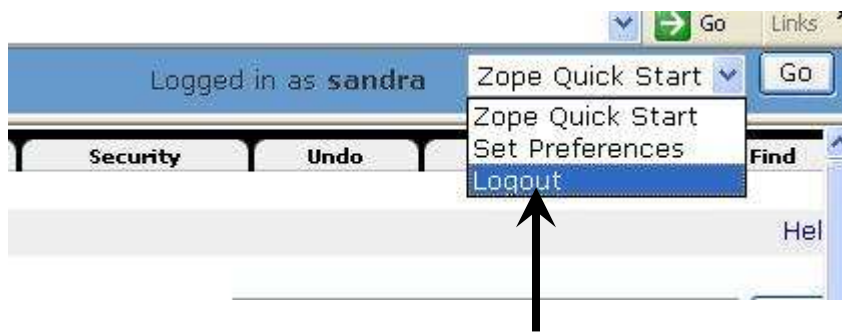
In particular the code of the template is:

```
<dtml-var congas_html_header>
<div class="mainContent">
<div class="mainContentBar" id="docBar">
```

```
<a class="mainContentTitle">div number 1</a>
</div>
<p>
text 1
</p>
<br><br>
<div class="mainContentBar" id="docBar">
<a class="mainContentTitle">div number 2</a>
</div>
<p>
text 2
</p>
<br><br>
<div class="mainContentBar" id="docBar">
<a class="mainContentTitle">div number 3</a>
</div>
<p>
text 3
</p>
</div>
<dtml-var congas_html_footer>
```

In this template there are 3 paragraphs:  
Insert the title of paragraph 1 where it says "div number 1" and  
insert its content where it says "text 1".  
The same for paragraph 2 and 3.

Finally, to logout from the system go to the top right corner of the  
page



select 'Logout' and then press the 'Go' button.