



**Management Committee Meeting
February 1st 2007, 14:00 a.m. - 17:15 p.m.
University of York, York UK**

(Revision 0.0 February 3, 2007)

notes taken by Nicola Bernardini

chair@cost287.org

1 Introduction

The Sixth Management Committee Meeting of the Cost287 - **ConGAS** action has taken place on February 1st 2007, in York, at the University of York (UK).

Attendance List of participants:

	Name	Country
1	Andy Hunt	UK
2	Nicola Bernardini	IT
3	Luis Texeira	PT
4	Alvaro Barbosa	PT
5	Kia Ng	UK
6	Thomas Hermann	DE
7	Roberto Bresin	SE
8	Stefania Serafin (for Thomas Moeslund)	DK
9	Tapio Takala	FI
10	Daniel Arfib	FR
11	Mikael Fernstrom	IE
12	Gunnar Johannsen	DE
13	Hilmar Thordarson	IS
14	Rolf Inge Godoy	NO
15	Kristoffer Jensen	DK
16	Sofia Dahl	SE

Bernardini welcomes the participants.

2 Adoption of the Agenda

The proposed Agenda is submitted:

1. Adoption of the Agenda
2. Approval of the Minutes of Leeds, May 09 2006
3. Reykjavik Final Event Finalization
4. Book Status and Actions to be taken (next book meeting in Ghent?)
5. Cost287 - ConGAS Final Review
6. Any other business

Decision: The Committee approves the Agenda proposed.

3 Approval of the Minutes of the May 9th 2006 MC - Leeds

Bernardini reads the past MC meeting's minutes to the Committee.

Decision: After some minor corrections all delegates approve the minutes unanimously.

4 Reykjavik Final Event Finalization

The following program of the Reykjavik Final Event is discussed:

- Meeting Place: Music Department Iceland Academy of the Arts
- An announcement will be out as soon as possible
- The concert on Friday is an informal experimental group
- after the concert there is another concert of an African group ConCon One
- Hotels and airfares booking must be done pretty early
- Program:
 - May 11 2007
 - * 12:00- 13:00 - Selected delegates meet the students of Iceland Academy (ConGAS presented to Music Students):
 - Cost287-ConGAS presentation by Daniel Arfib (5 minutes)
 - Presentation by Stefania Serafin outlining Cost287-ConGAS work (20 min)

- Presentation of upcoming book by Rolf Inge Godoy (5 min)
 - Q&A (30 min)
 - * 13:00-14:00 Lunch
 - * 14:00-15:00 MC Meeting:
 - Reading the minutes
 - WG reports
 - TWG reports
 - Organization of the Review Meeting
 - * 15:00-16:00 - TWG 1 and 2 meetings wrap-up (in parallel)
 - * 15:00:18:00 - Preparation of the Evening Concert
 - * 18.00:20.00 - Dinner
 - * 20.00:21:30 - Evening concert with gesture oriented instruments (or/and music): a thematic concert (with presentations) dedicated to Iceland sounds with different controllers; performances by:
 - Daniel Arfib solo performance (short)
 - Hilmar Thordarson
 - Mikael Fernström
 - Tapio Takala
 - Alain Crévoisier
 - Roberto Bresin + Gualtiero Volpe and/or Antonio Camurri
 - Rolf Inge Godoy (?)
 - * **FINAL DEADLINE for concert program: February 26th, 2007** (items required: participant name, duration, short abstract, requirements); the program needs to be sorted out after that date
- May 12 2007
- * 11:00-13:00 Open forum with public presentation of the action, STSM highlights, etc.; Program:
 - Cost287-ConGAS presentation (Bernardini: 10 min)
 - Presentation on past, present and future of Control and Gesture in Audio Systems (Serafin: 45 min)
 - STSM Highlights (Bresin, Hermann, Wanderley (?), Arfib, ...: 60 min); things to be done for this section: a) every host should contact its STSMs and give poster and slide templates, b) ask STSM recipients to send in: a poster (pdf), 2 slides (ppt) (1: presentation, 2: results with clips etc.), c) all presentations are to be sent to Roberto Bresin**DEADLINE for presentation of the above: March 26th, 2007**

Decision: The Final Event Program is approved; the following deadlines:

- **FINAL DEADLINE for concert program: February 26th, 2007** (items required: participant name, duration, short abstract, requirements); the program needs to be sorted out after that date
- **FINAL DEADLINE for presentation of the STSM Material: March 26th, 2007**

5 Book Status and Actions to be taken

Since the last MC Meeting and due to the production and publishing difficulties encountered the series of books has been reduced to a single book (the matter has been discussed at length on the Management Committee Mailing List).

The status of the Book is presented by Rolf Inge Godoy.

The current status of the book is as follows:

- Introduction by Editors (still to be done)
- Chapter Jensenius/Wanderley complete
- Chapter Arfib will be completed y by end of February
- Chapter Gibet on *Gesture Generation* is complete
- Chapter Moeslund/Godoy is complete
- Chapter Leman is complete (but may be split into two chapter)
- Chapter Dahl on *Gesture in Performances* (still in need to be put together)
- Chapter Johannsen/Nakra on *Conductors' Gestures and their Mapping to Sound Synthesis* (80)
- Chapter Jorda/Couturier
- Chapter Hermann et al. on *Tangible Interaction*
- Chapter Graugaard/Jensen
- Chapter Horner et al.
- Barbosa *Delayed Musical Performance*

The book amounts to 19 Chapters and close to 400 pages. There's no good chapter on dance (PhD from Godoy and PhD from Ng could combine to do one chapter).

Other issues about the book:

Title : Sound Gestures (?) Editors: Godoy, Leman (in this order)

Options for publishing : Springer, Routledge, MIT Press(?), Oxford University Press(?)

Decisions:

- Marc Leman and Rolf Inge Godoy editors
- Final Submission date **March 1st 2007**
- TWG1 Session in Ghent in March (open)
- Answer to all authors for book contributions (Godoy)

6 Cost287 - ConGAS Final Review

- Suggestions for Reviewers:
 - Bernd Enders
 - Sidney Fels
 - Ipke Wachsmuth
 - Davide Rocchesso
 - Klaus Scherer
 - Petri Toiviainen
 - Joergen Simpson
 - John Bowers
 - Fabien Gouyon
- Questions for the COST Secretariat:
 - Should several MC Delegates be present at the Review Meeting?
 - Where will the Review Meeting take place?
 - When will the Review Meeting take place?
 - Which will be the format of the Review Meeting?
 - Which will be the format of the Review Meeting Report?
 - How are going the Reimbursements to be handled?

Decision: The Chairperson will submit the list of candidate reviewers to the COST Secretariat along with the list of questions that emerged from the MC Meeting. The reply will be reported to the MC.

7 Any Other Business

Several issues get discussed at the end of the meeting and they are reported below as Management Committee recommendations.

- Continuation of the website:
 - The <http://www.cost287.org> website should be merged as a subsection of the <http://www.soundandmusiccomputing.org> website. It should become the <http://congas.soundandmusiccomputing.org> website.
 - DOIs should be used instead of URLs (DOIs are essentially centralized handles for URLs)
 - contribution to the people database should be continued and enhanced
 - Delegates Barbosa and Texeira are willing to help managing the website
- As a result from the STSM by Jensenius, the GDIF standard for Gesture Representation is being constructed; this standard should be discussed and adopted widely. As such, an implementation of the GDIF standard should be available from the Cost287 - **ConGAS** website and should also be presented as a ConGAS result in ICMC07 in Copenhagen.
- There should be a Cost287 - **ConGAS** ICMC Session at ICMC 07 Copenhagen (Delegate Sofia Dahl ambassador for Cost287 - **ConGAS**)

8 Final Decisions

1. The Final Event Program is approved; the following deadlines:
 - **FINAL DEADLINE for concert program: February 26th, 2007** (items required: participant name, duration, short abstract, requirements); the program needs to be sorted out after that date
 - **FINAL DEADLINE for presentation of the STSM Material: March 26th, 2007**
2. The Chairperson will submit the list of candidate reviewers to the COST Secretariat along with the list of questions that emerged from the MC Meeting. The reply will be reported to the MC.

The meeting closes at 5:15 p.m.